

## Center Based Child Services Monitoring Log Preschool Head Start/ECEAP

Child's First and Last Name: \_\_\_\_\_ Program Year: \_\_\_\_\_

*Anything requiring Follow-Up needs to be documented in the Action Log (ELMS-ECEAP Only).  
This would include attempts, missed activities, parent involvement, etc.*

FDS:  45 Days  Date	Activity/Service	Date Completed	Results	
			Follow Up	OK
	Developmental Screening Parent Questionnaire			
	Developmental Screening (45 days)			
	DECA Parent Form			
	DECA Screening Tool (45 days)			
	Initial Family Contact			
	TS Gold Home Language Survey			
	Parent Baseline Questionnaire			
	Getting To Know (may be filed in portfolio or family file)			
	<b>Request for Mental Health Services</b>	XXXXXXXXXXXXXX	XXXXXX	XXX
	<b>Incident Reports</b>	XXXXXXXXXXXXXX	XXXXXX	XXX

First Assessment Period Fall  If child not enrolled put N/A here....	Service	Date Completed	Results	
			Follow Up	OK
	TS Gold Individual Child Report			
	Individual Learning Plan			

Second Assessment Period Winter  If child not enrolled put N/A here....	Service	Date Completed	Results	
			Follow Up	OK
	TS Gold Individual Child Report			
	Individual Learning Plan			

Third Assessment Period Spring  If child not enrolled put N/A here....	Service	Date Completed	Results	
			Follow Up	OK
	TS Gold Individual Child Report			
	Individual Learning Plan			

When Child Leaves Program or Enters Kindergarten	Service	Date Completed	Results	
			Follow up	OK
	Transition			
Copy of TS Gold Individual Child Report				
<b>If IEP- Must Be Kept In Child's File</b>				

## IEP Monitoring Log Preschool Head Start/ECEAP Child Services

Child's First and Last Name: \_\_\_\_\_ Program Year: \_\_\_\_\_

*Anything requiring Follow-Up needs to be documented in the Action Log (ELMS ECEAP Only).  
This would include attempts, missed activities, parent involvement, etc.*

Children who entered with an IEP  Reason For IEP:	Activity/Service	Date Completed	Results		
			Follow Up	OK	
	Signed IEP				
	Parent Questionnaire				
	Signed Exchange of Information				
IEP Review Date					

Children who we refer to Special Ed for NKSD & BSD	Service	Date Completed	Results		
			Follow Up	OK	
	Referral / Screening Summary				
	Actual date of Child Find				
	Disabilities Checklist				
	IEP Meeting				
Signed IEP filed in file					
IEP Review Date					

Children who we refer to Special Ed in SKSD	Service	Date Completed	Results		
			Follow Up	OK	
	Referral/ Screening Summary				
	Actual date of Child Find				
	Disabilities Checklist				
	IEP Meeting				
Signed IEP filed in file					
IEP Review Date					

Children who we refer to Special Ed in CKSD	Service	Date Completed	Results		
			Follow Up	OK	
	Referral /Screening Summary and CK Packet				
	CKSD Social/Emotional/Behavior Referral Form				
	Actual date of Child Find				
	Disabilities Checklist				
	IEP Meeting				
	Signed IEP filed in file				
IEP Review Date					