



Olympic Educational Service District 114

105 National Avenue North, Bremerton, Washington 98312
(360) 478-6887 ☎ 1-800-201-1300 ☎ FAX (360) 405-5808
Early Learning • Head Start/EHS/ECEAP • Kristen Sheridan, Director



Date: _____

Dear _____

I'm contacting you regarding your child, _____, participation in our Home Visiting Program. There have been several attempts to make contact with you to discuss your home visit attendance and schedule a home visit, but I have been unable to get in touch with you to determine our next steps.

I would really like to be able to connect with you and get you and your child back into an consistent home visiting schedule for the year. Please call me as soon as possible!

If I do not hear back from you by _____ I will assume that you are no longer interested in being enrolled and will have to exit you from the program.

I would like to be able to work with you and your child!

Please contact me as soon as possible at _____.

Sincerely,

Early Head Start Home Visitor

Board of Directors

Elizabeth Drew • Carl Johnson • Shirley Johnson • Katie Proteau • Donn Ring • Conrad Green • Cliff Huenergard
Gregory J. Lynch, Superintendent